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Department of Human Resources

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October 6, 2023

VACANCY ANNOUNCEMENT PROMOTION/TRANSFER

VACANCY: Park Carpenter – Parks Department

SALARY: 34G \$28.51 to \$36.45 Hired before 7/1/2009
34G \$28.51 to \$35.77 Hired after 7/1/2009
Full Time – 40 Hour work Week

NATURE OF WORK: Please read attached job description

QUALIFICATIONS: High school or the equivalent. Considerable experience as a journeyman carpenter, or completion of a recognized apprenticeship in the trade. Or any equivalent combination of experience and training which provides a demonstrated potential for performing the duties of the position. Must possess a valid CT driver's license.

HOW TO APPLY: Applications for Promotion/Transfer are available in the Human Resources Department, City Hall, Room #235. Office hours are Monday through Friday 8:00 A.M. to 5:00 P.M.

LAST DATE TO APPLY: October 13, 2023

Park Carpenter

General Statement of Duties

This is skilled work of the journeyman level in the construction, maintenance, and repair of wooden articles, equipment and structures.

Work involves performing skilled carpentry tasks in accordance with standard practices of the trades. Work involves skilled hand and bench duties including the operating of power driven woodworking machinery. Work assignments are received in the form of oral or written instructions sketches, or blueprints from administrative officials. Supervision is occasionally exercised over one or more trade helpers and work is reviewed by a superior by inspection during progress or upon completions of assignments for compliance with specifications and standards.

Supervision Received

Work is performed under the general supervision of the Operations Supervisor.

Supervision Exercised

Direct and coordinate lower lever operatives a s assigned.

Illustrative Duties

Does general carpentry work in the construction, alteration, repair and maintenance of buildings, floors, roofs, stairways, partitions, doors, windows, screens, wood fixtures and furniture.

Repairs tables, benches, chairs and cupboards; builds concrete forms; lays sub-flooring and does sheathing.

Performs skilled bench work such as operating power saws, joiners, wood lathes, planers, and boring, sanding and mortising machines; uses and cares for hand carpentry tools.

Makes estimates of time and material required for assigned tasks and prepares necessary records.

May supervise the work of one of several helpers assisting in various phases of the work.

Performs related work as required.

Park Carpenter

Minimum Qualifications

None.

Knowledge, Skill and Abilities

Considerable knowledge of the standard practices, methods, tools and materials of the trade and of the qualities and uses of various woods.

Considerable knowledge of the occupational hazards and safety precautions of the trade.

Ability to make time and material estimates.

Ability to inspect lumber for grade and quality.

Ability to understand and work from sketches or plans, and to follow oral and written instructions.

Ability to instruct and direct the efforts of laborers and helpers.

Skill in the use of tools, materials and equipment common to the carpentry trade.

Physical strength and agility sufficient to do relatively heavy manual work occasionally under adverse weather conditions.

Experience and Training

High school or vocational school graduate or the equivalent. Considerable experience as a journeyman carpenter or completion of a recognized apprenticeship in the trade. Must possess a valid Connecticut driver's license. Or any equivalent combination of experience and training which provides a demonstrated potential for performing the duties of the position.